

Full submission template instructions (delete this paragraph before submission): please use this template for proposal submission. Font should be 11 pt., Arial, with 1/2" margins. Executive summary should be no more than 2 pages. Please follow the provided template for listing key personnel as well.

Proposal title

Principal Investigator name (or co-I names)

PI unit(s)

Executive Summary (2 pages)

Narrative (12 pages)

Recommended Format:

Vision, Innovation, and Significance (6-9 pages)

Recruiting Plan (1-2 pages)

Benchmarking (1-2 pages)

Key Personnel, Administration, and Governance (1-2 pages)

Key Personnel (Please include a complete NIH or NSF Biosketch for each key contributor, following this section)

The following faculty members are included as key contributors on this proposal:

Name

Title

Department

School/College

Email

Name

Title

Department

School/College

Email

Name

Title

Department

School/College

Email

Name

Title

Department

School/College

Email

Key Personnel (cont.)

BUDGET PAGES

List Requested recruitment positions. Use Cal, to Enter Months Devoted to Project

DETAILED BUDGET FOR INITIAL BUDGET PERIOD DIRECT COSTS ONLY				FROM	THROUGH
Enter Dollar Amounts Requested for Salary Estimated at startup					
FACULTY POSITION	CONTRIBUTION TO INITIATIVE (e.g. "electrophysiologist")	Cal. Months	Startup Package	FACULTY SALARY REQUESTED	STARTUP Package ONLY
SUBTOTALS →					
ADMINISTRATIVE COSTS <i>Program management, seminars, pilot programs, educational programs, recruiting costs</i>					
EQUIPMENT <i>(Itemize)</i>					
TRAVEL					
CORE 1 <i>Itemize core costs on budget page 3</i>					
CORE 2 <i>Itemize core costs on budget page 3</i>					
OTHER EXPENSES <i>(Itemize by category)</i>					
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD				\$	

BUDGET FOR ENTIRE PROPOSED PROJECT PERIOD

BUDGET CATEGORY TOTALS	INITIAL BUDGET PERIOD <i>(from Form Page 4)</i>	2nd ADDITIONAL YEAR OF SUPPORT REQUESTED	3rd ADDITIONAL YEAR OF SUPPORT REQUESTED	4th ADDITIONAL YEAR OF SUPPORT REQUESTED	5th ADDITIONAL YEAR OF SUPPORT REQUESTED
PERSONNEL RECRUITMENT: <i>Start-up packages only.</i>					
ADMINISTRATIVE COSTS					
EQUIPMENT					
TRAVEL					
CORE 1					
CORE 2					
OTHER EXPENSES					
TOTAL DIRECT COSTS					

ITEMIZED CORE BUDGET	FROM	THROUGH
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Enter Dollar Amounts Requested for Salary Estimated at startup

POSITION	CONTRIBUTION TO CORE	Cal. Mnths	SALARY REQUESTED

SUBTOTALS →

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ADMINISTRATIVE COSTS	
EQUIPMENT <i>(Itemize)</i>	
OTHER EXPENSES <i>(Itemize by category)</i>	
TOTAL DIRECT COSTS FOR INITIAL BUDGET PERIOD	

Budget Justification (One page maximum)

Timeline and Milestones (One page maximum)

Sustainability Plan (One page maximum)

Space and Resource Commitments

The following Department Chairs, Deans, and/or Institute Directors have participated in development of the attached letter of intent and agree to provide the ongoing space and financial resources needed for the successful execution of the proposal. Please include signed letters of commitment after this section.

Name

Title

Department

School/College

Email

Name

Title

Department

School/College

Email

Name

Title

Department

School/College

Email

Space and Resource Commitments (cont.)